



Welcome!

Tips for Submitting Awards Packages

The MICCS 19th Annual Awards Ceremony

April 12, 2012

Indiana Convention Center,
Sagamore Ballroom



Objectives for Today

- Provide understanding of why your company should participate
- Describe Awards submission process
- Review MICCS Awards categories
- Review changes for 2012 submissions
- Provide tips from the judges

Why Should You Participate?

- Annual inventory of your Safety Program
- “Laser focus” on strengths and possible improvements of your program within your company
- Opportunity to “applaud” personnel
- Opportunity to benchmark
- Let the industry know that safety is a priority
- Let your employees know that safety is a priority
- Accomplish a company goal

The Excellence in Safety Awards

- **Company Awards**
 - **General Contractor**
 - Above 300,000 man hours
 - Below 300,000 man hours
 - **Trade Partner**
 - Under 100,000 man hours
 - 100,000 to 200,000 man hours
 - Over 200,000 man hours
 - **Owner/Facilities Maintenance**
 - **Construction Manager/Developer**
 - **Residential Construction**



Excellence in Safety Awards

- Nearly Everyone Who Enters Wins a “Safety Achievement Award”
 - You must follow the rules to win
 - It must be evident to the judges that effort was put forth
- Why This Policy?
 - Contractors that care enough about safety & MICCS to put forward a complete submission truly have achieved a level of success...

There are thousands of your peers who do not approach your level of safety awareness and performance

Excellence in Safety Award

- The winner of each category (Owner, GC, etc.) wins the “Safety Leader Award” for that category
- Category winners are nominees for the top company Award: the “Excellence in Safety” or “Crystal Eagle Award”



Excellence in Safety Award

- The deadline for entering for this Award is Different from all others:

**Receipt by the MICCS Office by
Monday, February 24!**

Excellence in Safety Awards

- Different deadline because inspections occur
- Provide 3 job sites for inspection
 - Within 60 miles of Indy or Lafayette; however, we will work with you if your projects are beyond this
 - Many small projects – note this and inspector will contact you
 - Is between 30% and 70% complete during inspection period (March 1-19)
 - Three different owners

Excellence in Safety Award

○ Inspection Process

- Will contact in advance
- Will perform general safety evaluation of the job site
- Will only consider the specific areas and responsibilities of the entrant on the site
- Will have a copy of the entrant's submission...and will seek to verify what the entrant indicated they do
- Will talk to craftspersons working on the jobsite to obtain information

Excellence In Safety Awards: Statistics

- EMR—Experience Modification Rate
- TRIR—Total Recordable Incidence Rate
- DART—Days Away Including Restricted and Transfer
- Fatalities
 - In the unfortunate situation where your company may have a fatality, a description should be enclosed for judges to consider
- Total man-hours for the prior 3 years
- OSHA 300 Log
- Unless you are in the MICCS Certification Program!!
- Judges evaluate on trending

Excellence In Safety Awards: Narrative

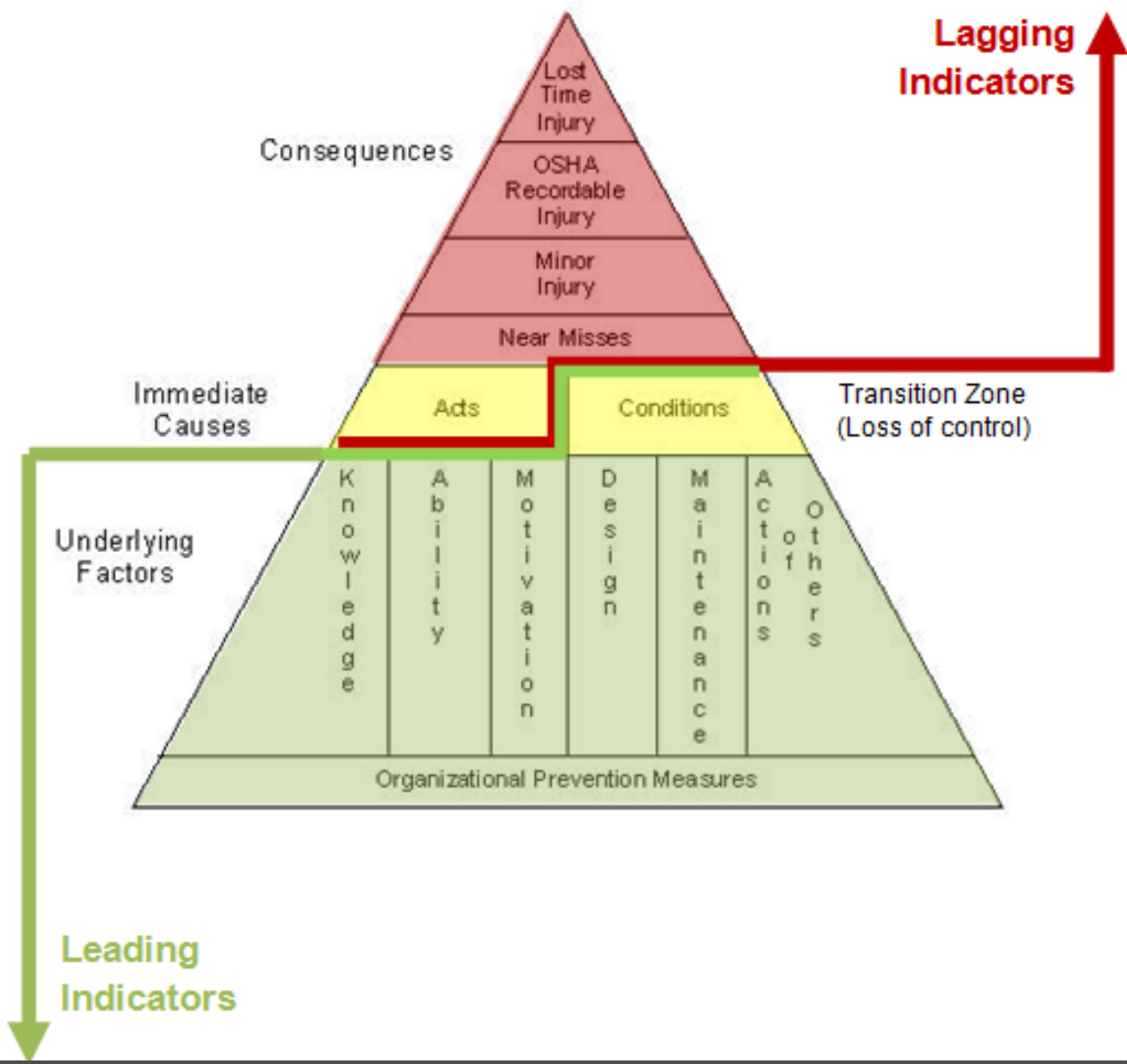
- Answer each question
- These questions are meant to push the envelope of safety – no more basic criteria such as describing your emergency action plan or safety responsibilities
- If you can answer these questions, you have to have the basic stuff down already

Excellence In Safety Awards: Written Portion

- Please describe your incident analysis program/procedure. Include what close-out measures are implemented to prevent future occurrences and how that information is disseminated to your workforce.
- What type of training programs do you provide both internally and externally increase safety awareness and buy-in?
- What type of mentoring programs do you provide both internally and externally working with you to increase overall project safety awareness and buy-in?

Excellence In Safety Awards: Written Portion

- Describe examples of how your firm has worked collaboratively with other firms on projects to prevent safety incidents and promote a positive job-site safety culture.
- Please describe what your firm does to analyze and address leading indicators.



Excellence In Safety Awards: Written Portion

- What is your company doing to promote and spread the mission of MICCS - “Achieve zero injuries on construction and facility maintenance job-sites”
- Describe how the Executive Management within your firm directly impacts your company’s safety program
- Describe how your craft personnel are directly involved in your company’s safety program.

Excellence In Safety Awards: Written Portion

- Each trade has specific statistics which identify the most common accidents which lead to job-site fatalities. What is your firm doing in regard to risk assessment and educating your workers to avoid these types of accidents?
- Describe any new initiatives or accomplishments in regard to safety your company has made since April 19, 2011, the date of the last MICCS Awards Banquet.

Excellence In Safety Awards: Written Portion

- By submitting for the Excellence in Safety Award, you give MICCS permission to use practices from your submission in a presentation highlighting the “best practices” found in all submissions, according to the judges, unless special contact has been made to MICCS regarding the use of this information.

With Regard to the Written Comments Section

- Address each item in the order that the item is given to you, indicating the number of the item you are addressing
- Use only a total of seven (7) Pages
- Tell the Judges **WHY YOU ARE SPECIAL** in that Item

Excellence in Safety: Additional Comments

- This is where you BRAG
- What makes your company a leader in safety?
- What things do you do that are special regarding safety? Why should you be given the highest Award that a company can receive?
- Can be up to 3 pages

So When You Submit on or Before February 24:

- All submissions must be provided on CD Rom or emailed to the MICCS office
- Plan, really plan, on getting it to us **BEFORE** the deadline
 - Some have been disappointed because they were mistaken and did not have everything they needed
- **Make sure that you have some sort of confirmation from MICCS that the office received it**



Questions
Regarding the
Excellence in
Safety Award?

Outstanding Project SAFETY Award

- Up to 3 projects will be awarded (Mega, Mid sized, small)
- Project Award (Owner-Contractor Team)
- Can be nominated by anyone
- All types of projects can be submitted
- There are no inspections
- There are “looser” requirements to give the entrant, and the Judges, more flexibility
- Deadline is Friday, March 16

Outstanding Project Award

Eligibility:

The project must have been
COMPLETED between
March 19, 2011 – March 16,
2012

Outstanding Project Award

“Phases” of a Project

- Can be considered unique projects and therefore eligible
- The Judges must be provided compelling reasons the phase should be considered one project

Outstanding Project Award

- Safety statistics for the project are needed
- A narrative – of any length – highlighting why the project should be honored
- A list of contractors significantly involved on the project

Outstanding Project Award

- Owner's logo and contractor's logo
- Photos of the project which will be shown on the presentation during the Awards Banquet
- Both, plus submission all on CD or emailed to MICCS office

Outstanding Project Award

- It is possible that more than one contractor may want to nominate the same project. To avoid any duplication of nominations, **the contractor nominating the project must contact the owner to ensure duplication has not occurred.**
- If duplication has occurred, the contractors and owners will need to work together on the nomination.

Outstanding Project Award

Questions?

The Burnie McGinnis Award

- Highest honor MICCS can bestow upon an individual
- Because it is prestigious, it is not given every year
- Honors a person for outstanding commitment to safety

The Burnie McGinnis Award

How Do I Know Who is Eligible?

- Specific acts on a jobsite
- Long-term safe performance
- Safety-related contributions to the industry

The Burnie McGinnis Award

- The Judges have the flexibility to determine more than one winner in a given year if there is reason to do so
- Someone from MICCS will contact the submitter after the judges decide so that you will know whether or not the person should be expected to attend the banquet

The Burnie McGinnis Award

- ◉ Nominations can be made, with any supporting material accompanying it
- ◉ Nominators and nominees will not be revealed unless they win
- ◉ Deadline: Receipt by Friday, March 16

The Burnie McGinnis Award

Questions?

Outstanding Craftsperson SAFETY Award

- Allows every MICCS company to publicly honor a craftsperson
- Craftsperson = employees who work in the field, up to the level of foreman

Outstanding Craftsperson SAFETY Award

- Companies determine their own criteria
- Everybody who is submitted WINS
- This IS NOT a competition, but allows for recognition to be given by a company to an employee for superior safety performance!

Outstanding Craftsperson SAFETY Award

Winners Receive:

- Attendance at the event paid for by the company
- A Carhart brand winter jacket with name and MICCS emblem (voluntary donations accepted for cost of jacket)
- MICCS Day at Victory Field: all winners receive 4 tickets, lunch and drinks at an Indians game so that families can share in the celebration

Outstanding Craftsperson SAFETY Award

- What we need from you:
 - Digital photo of the winner
 - Name of the winner
 - Carhart jacket size of winner
 - *Voluntary* contribution of \$85

Outstanding Craftsperson SAFETY Award

- MICCS must receive submissions by Friday, March 2nd
- Do NOT assume we received your submission without getting confirmation it was received

Outstanding Craftsperson SAFETY Award

Questions?

Zero Injury Award

This is the mission of MICCS ... zero injuries on the jobsite

Zero Injury Award

Given to companies which:

- Have not suffered a work-related accident resulting in loss of consciousness, restriction of work or motion, transfer to another job or requiring medical treatment other than first aid in 2011

Zero Injury Award

- To substantiate it –
 - 2011 OSHA 300 log (unless in MICCS Certification Program)
 - Total craft hours worked in 2011
 - Corporate logo on CD

Zero Injury Award

MICCS must receive submissions by
Friday, March 16

Questions on this Award?

Can You Be Embarrassed?

- We make every effort to make sure you are not
- We do not publish lists of every company that enters, so if you don't win, no one will know you tried!
- Make sure that you have a representative from the appropriate entities present at the Awards Celebration to receive an award
- We provide confirmation for every award submission received in the office...if you do not get a confirmation, you should check with us



Questions Before Tips on Submitting?

“Comments from Past Judges”

Judges Panel

- It's a secret....shhhh!
- Made up of
 - An academic
 - A retired PE for an owner
 - A non profit construction safety organization affiliated with MICCS

General Recommendations

- Don't copy last year's submission
- Find a person that is an exceptional writer – they can really paint a great picture
- Explain how you exceed the average contractor, and frankly, the exceptional ones also
- Check your math
- Explain the outcomes – we implemented this and this happened...
- Keep it concise (don't waste words)
- What did you do for the community and others?

Site Evaluations

- Your site should reflect the program and the application
- The site evaluation is verification that your program is working
- Questions the inspectors will ask will be kept confidential so that “coaching” will not occur

Other Questions or Feedback?

- Thank you
- Good luck
- Phone number – 317-686-2665
- Email: mwatson@miccs.org